



BELKNAP COUNTY COMMISSIONERS  
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**David DeVoy**  
Chairman  
Sanbornton

**Glen Waring**  
Vice-Chairman  
Gilmanton

**Hunter Taylor**  
Clerk  
Alton

## Commission Meeting Minutes May 2, 2019

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

**Minutes:** M/Waring to approve the minutes, S/Taylor. Unanimous. **Motion passed.**

**Calendar:** There was no discussion.

**Previously Signed Documents:** M/Taylor to ratify the previously signed documents, S/Waring. Unanimous. **Motion passed.**

Previously Signed Documents	
<u>Document Date</u>	<u>Document</u>
4/4/2019	Payroll & A/P Manifest
4/10/2019	Payroll & A/P Manifest
4/18/2019	Payroll & A/P Manifest
4/18/2019	Letter of Commendation
4/25/2019	Payroll & A/P Manifest

**Courthouse Lease:** County Administrator Shackett stated the State has proposed a 6 month lease with a 1.5% increase. Commissioner Waring stated he would like to know the commercial lease per square foot in Laconia. M/Waring to sign the lease, S/Taylor. Unanimous. **Motion passed.**

**Schedule a Meeting for Personnel Manual:** County Administrator Shackett will send out some suggested dates.

**Annual Report of Commissioners:** County Administrator Shackett provided a draft report. Commissioner Taylor would like to change optimistic to hopeful. The Board was fine with the report with the minor change.

**Other:** Sheriff Moyer requested permission to send one cruiser to the State auction and give one to the DOC. M/Waring approve the request of the Sheriff, S/Taylor. Unanimous. **Motion passed.**

Superintendent Gray requested permission to a send car to the State auction. M/Taylor approve the request of Superintendent Gray, S/Waring. Unanimous. **Motion passed.**

County Administrator Shackett requested the Board ratify their decision for her to sign the Glendale contract. M/Taylor to ratify the decision for County Administrator Shackett to sign the Glendale contract, S/Waring. Unanimous. **Motion passed.**

Superintendent Gray invited the Board to the May 17<sup>th</sup> Corrections officer graduation.

**Non-public Session:** Commissioner DeVoy stated the Board needed to go into non-public session per RSA 91-A:3, II (a) for personnel reasons. County Administrator Shackett called roll: Waring-Y, DeVoy-Y and Taylor-Y. At 5:27pm the Board entered non-public session.

M/Taylor to leave non-public session and return to public session, S/Waring. Unanimous. **Motion passed.** At 7:08 pm the Board re-entered public session.

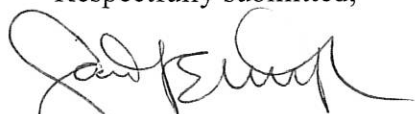
**Departmental Update-County Attorney:** County Attorney Andrew Livernois provided the Board with his departmental update. He stated a new attorney will be starting and the office will be fully staffed. County Attorney Livernois stated he did make the decision to not accept the VAWA grant for the attorney position. He stated the duties will be split amongst all the attorneys. Commissioner Waring asked how the current caseload compares to previous years. County Attorney Livernois stated it is pretty steady. There was a discussion about the pretrial inmates.

**Public Comment:** There was no public comment.

Non-public (2<sup>nd</sup> time): County Administrator Shackett called roll: Waring-Y, DeVoy-Y and Taylor-Y. Commissioner DeVoy stated they would be re-entering non-public session per RSA 91-A:3, II (a) for personnel reason. At 7:24pm the Board re-entered non-public session.

**Adjourn:** The meeting adjourned at the conclusion of the second non-public session.

Respectfully submitted,



Jamie Ellsworth  
Administrative Assistant